



Master Programme
Logistics and Supply Chain Management

STUDENT AGREEMENT

Student Name:

Document type (Passport/TIE): Document id

Preamble

The **Logistics and Supply Chain Management (LSCM) Student Agreement** defines the joint course implementation rules and mechanisms, as well as the mutual rights, obligations, and responsibilities of the students and consortium partners participating in the LSCM Master Programme. This agreement covers the **academic**, **administrative**, and **financial** aspects of the student's participation in the joint programme.

The agreement shall enter into force on the date it is signed by the last of the two parties.

1 Academic aspects

The LSCM Master Course offers a top-quality, integrated two-year course jointly designed and implemented by the consortium partners: Universitat Autònoma de Barcelona (UAB), España, Riga Tehniska Universitate (RTU), Latvija, and Technische Hochschule Wildau (TH Wildau), Deutschland. The two-year course includes the obligatory LSCM Introductory Week (welcome and registration sessions) arranged before the start of the first semester. During the second academic year, students are required to complete their specialization semester at one of the available partner institutions offering that specialization.

Student performance will be assessed in oral and written exams, incl. written reports. All activities will be graded according to the national grading scale and the ECTS grading scale. Upon successful completion of the required 120 ECTS, the student will obtain a Joint Degree, incl. Diploma Supplement, issued by UAB on behalf of TH Wildau and RTU.

In order to fulfill the LSCM Course requirements, the student must

- participate fully in all programme activities and exams, including the Introductory Week;
- successfully complete a total of 60 ECTS annually - a total of 120 ECTS;
- fulfill the mobility track requirement, e.g. study at a minimum of two different LSCM partner institutions;
- participate in Course evaluations.

Progression to the second year of the LSCM programme is conditional upon the successful completion of the first year, i.e., passing all required examinations.

Students may choose their preferred specialization semester, subject to the availability of places. If the number of students requesting a specific specialization exceeds the number of available spots, first-year academic performance (grades) will be used as the basis for allocation – provided the student did not already secure a place in that specialization during the admission process.

2 Administrative aspects

The LSCM Secretariat and consortium partners will provide

- detailed information on programme content and structure, including practical information (www.master-lscm.eu)
- first and second year admission
- registration of courses and results

- assistance with visa procedures
- assistance with accommodation
- assistance to accompanying family
- welcome and integration events
- academic and social student counseling
- local language instruction
- insurance for the first year

It is the responsibility of the individual student to keep well informed on and comply with all university regulations at first- and second-year institutions as well as rules and regulations specified in the LSCM Student Handbook (rev. July 2025).

3 Financial aspects

3.1 Participation Cost

Irrespective of the host institution, the participation costs for the LSCM programme for the 2025 cohort are set at:

- €12,600 for all non-EU students
- €8,400 for all EU students

These costs cover the following:

- Tuition fees at all partner universities within the consortium
- Administrative fees, including diploma issuance
- Access to university facilities and services (e.g., libraries, online platforms, laboratories)
- Insurance coverage (limited to the first academic year)
- Local language courses offered by partner institutions: Catalan at UAB and Latvian at RTU

Participation costs do NOT include:

- Retaking failed courses. The cost will be proportional to the number of ECTS credits course unit to be retaken
- travel and living costs
- visa costs
- local social fees (where applicable)

3.2 Money transfers

All payments must be made via direct bank transfer to the European bank account designated by the LSCM Consortium Secretariat.

Upon registration at the first-year host institution, students are required to complete the payment immediately using the registration and bank account form provided by the Secretariat.

4 Complaints and amendments

Any complaints related to the LSCM Programme or the termination of studies must be brought without delay to the attention of the Course Coordinator, in accordance with the procedures outlined in the LSCM Handbook (rev. July 2025), which is annexed to this agreement.

In cases of temporary termination of studies – for example, due to health-related reasons – the LSCM Secretariat may amend this agreement on a case-by-case basis.

5 Duration and Refund Policy

This agreement will automatically expire at the end of the second academic year of the LSCM Programme.

The annual LSCM participation fee is non-refundable, regardless of the reason for withdrawal or termination.

Exceptions may be considered only in cases of force majeure, such as serious illness, natural disasters, or other unforeseeable and unavoidable events beyond the student's control; they are subject to approval by the LSCM Consortium on a case-by-case basis.

Date:

Date:

Student Signature

Coordinator Signature